

COUNTY PALATINE LIMITED

Statement of Role of Board Member

Collective Responsibilities

All Board Members share responsibility for:

1. The objectives of the Association.
2. Setting plans to achieve the objectives.
3. Approving the budget and accounts.
4. Establishing and overseeing the framework of delegation to staff.
5. Taking key decisions.
6. Monitoring the Association's performance in relation to the agreed plans, objectives, budgets etc.
7. The effective working of the Board.
8. Ensuring that the Association's affairs are conducted solvently, lawfully and in accordance with accepted standards of best practice and propriety.

Personal Responsibilities

Board members accept a personal responsibility to:

9. Support the values and objectives of the Association.
10. Support all Association policies and, in particular, the equal opportunities policy.
11. Contribute to the decisions of the Board and any committees of which they are a member from their skills and experience and share responsibility for all their decisions.
12. Attend at least 75% of Board and committee meetings to which they are invited.
13. Read the papers beforehand for all meetings that they are invited to attend.
14. Attend the annual strategy 'awayday' and training sessions provided for all Board Members.
15. Register all interests that might have a bearing on the Association's work and declare any potential or actual conflicts of interest as and when they arise.
16. Raise any concerns they have about the Association's affairs with the Chief Executive or the Chair.
17. Represent the Association positively to all external audiences.

18. Members with specific skills may be required to liaise informally with the appropriate Director or other staff member.

Board Member skills

Board members should be able to bring to the Society skill, competencies and experience in the following broad areas: -

- Working as an effective team to take strategic decisions for social result
- Direct knowledge of the needs and aspirations of the communities and people served by the Society
- General business, financial and management skills
- The external framework and operating environment
- Other relevant skills, such as legal, property and development, and public affairs

I confirm my understanding and acceptance of this Statement of the Role of Board Member of County Palatine Limited and will carry it out to the best of my abilities.

Signed:

Print Name:

Date: